

No. 1-31/2006-Cdn. (Vol. II)  
Government of India  
Ministry of Social Justice and Empowerment  
(Deptt. of Social Justice and Empowerment)

\*\*\*\*\*

Shastri Bhawan, New Delhi.  
18<sup>th</sup> July, 2013

Office Memorandum

**Subject: Streamlining the procedure for grant-in-aid to NGOs under various Schemes/Programmes of the Ministry – consolidated guidelines.**

The undersigned is directed to refer to this Ministry's O.M. No. 1-22/2006-Cdn. dated 8.12.2006, letter of even number dated 21.3.2007, Office Order of even number dated 5.9.2008, Order of even number dated 23.2.2009 and letter of even number dated 14.12.2009 on the above subject and to say that a need has been felt for some time to issue a consolidated Order streamlining the procedure for grant-in-aid to Non Governmental Organisations (NGOs)/ Voluntary Organisations (VOs) under the following Schemes/Programmes of the Ministry:-

- (i) Scheme of Assistance to Voluntary Organisations working for Scheduled Castes;
- (ii) Scheme of Assistance to Voluntary Organisations working for Other Backward Classes;
- (iii) Deendayal Disabled Rehabilitation Scheme;
- (iv) Integrated Programme for Older Persons;
- (v) Scheme of Prevention of Alcoholism and Substance (Drugs) Abuse and for Social Defence Services;
- (vi) Assistance to Disabled Persons for purchase/fitting of Aids and Appliances (ADIP)

2. Accordingly, in supersession of this Ministry's Orders/letters mentioned at para 1 above, it has been decided that while the general provisions of Rules 206 to 212 of the General Financial Rules, 2005 would be applicable for release of grant-in-aid to NGOs/Voluntary Organisations under the aforesaid Schemes, the following additional guidelines will also be followed in such cases :-

- (i) The State/UT shall constitute "Grant-in-aid Committees" for each scheme separately for scrutinizing and recommending the proposals of NGOs. The composition of the Committee will be at the discretion of the State/UT which should, inter-alia, comprise representatives of the concerned Departments.
- (ii) The Committee would ascertain through inspections carried out by its field officers, the functioning and suitability of NGOs/VOs applying for grants. The reports should be prepared on the standardized formats prescribed by the Ministry. Each page of the Inspection Report should be signed by the Inspecting Officer with his full name and seal.

